



Application for Employment

(Please print or type)

Please fill out this application to the best of your ability. We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, disability, veteran status, or any other status or condition protected by applicable federal or state law.

Name: _____ Phone: _____
(Is any additional information relative to change of name, nickname or alias necessary to enable a check on your work record?) If so please list other
Name: _____ Address: _____
City: _____ State: _____ Zip: _____
DL# _____ Social Security No.: _____
Position Applied for: _____

Employment History:

Please begin with your current or last job. Include military service assignments. If you include volunteer activities, please exclude organizations that might indicate race, color, religion, national origin, disability or other protected status.

- (1) Employer: _____ Phone No.: _____
Address: _____
Duties/Responsibilities: _____
Special skills used: _____
From ___/___/___ To ___/___/___ Yearly wage \$___ (start) \$___ (end)
Job Title _____ Supervisor _____
Reason for leaving: _____
Would they rehire you? _____
- (2) Employer: _____ Phone No.: _____
Address: _____
Duties/Responsibilities: _____
Special skills used: _____
From ___/___/___ To ___/___/___ Yearly wage \$___ (start) \$___ (end)
Job Title _____ Supervisor _____
Reason for leaving: _____
Would they rehire you? _____
- (3) Employer: _____ Phone No.: _____
Address: _____
Duties/Responsibilities: _____
Special skills used: _____
From ___/___/___ To ___/___/___ Yearly wage \$___ (start) \$___ (end)
Job Title _____ Supervisor _____
Reason for leaving: _____
Would they rehire you? _____

Education:

Years complete (circle one): 6 7 8 9 10 11 12 13 14 16 18 20 20+

Please include the school name, the location, diploma or degree received and what your studies were:

Elementary: _____

High School: _____

Trade School: _____

College: _____

Graduate School: _____

Specialized Training:

Specialized training, certifications, apprenticeship programs, or any special job-related skills (computer, software, forklift, etc.):

Honors, awards, copyrights, or patents:

Other skills, abilities, experience that would help you perform with our company or in this position:

Job-related training:

Professional, Trade, Business, or Civic Organizations/Offices:

Please exclude organizations that might indicate race, color, religion, national origin, disability, or other protected status:

Military History:

Current status: _____

Personal:

If less than 18 years of age, can you provide proof of eligibility to work: Yes No

Have you applied for a position with Falk Supply before? Yes No; if yes,
When: _____ Where? _____ Position? _____
How Long? _____ Why did you leave? _____

May we contact your present employer? Yes No; Name: _____
Phone: _____

Can you perform the essential job functions of the job for which you are applying?
 Yes No

Have you ever been convicted of a felony? (Conviction will not automatically disqualify
you from employment.) Yes No

If applying for a position that requires driving, do you have the appropriate license?
 Yes No

If applying for a position that requires driving, have you been ticketed or a moving
violation in the last three years? Yes No If yes please explain. _____

Are you a citizen of the United States? Yes No

Can you provide proof of identification and proof of eligibility to work in this country?
(For example: Social security card, green card, passport, etc.) Yes No

Are you currently on "layoff" status, subject to recall? Yes No

When can you start employment with us? _____

Are you available: Full Time; Part Time; Shift Work; Temporary.

If required, are you available to travel during normal work hours? Yes No;
 Weekly Daily.

If required, will you relocate? Yes No

References other than previous employers and relatives:

Name _____	Address _____	Phone: _____
Name _____	Address _____	Phone: _____
Name _____	Address _____	Phone: _____
Name _____	Address _____	Phone: _____

Applicant's Acknowledgment/Authorization

(Please read carefully before signing.)

I certify that answers given in this application are true and complete to the best of my knowledge. I authorize investigation into all statements I have made on this application as may be necessary for reaching an employment decision.

As a condition of my employment, I accept the principle that the welfare of the organization depends upon the conduct and honesty of its employees and the trust and confidence of our customers and the public in general. The organization expects honesty, security and confidentiality. I therefore agree to the following:

1. I agree to give no unauthorized information relative the accounts of the organization or its relation with others, and to discuss no matters of a confidential nature relating to the organization's affairs unless such discussion is in the necessary course of the organization's business and is in accordance with the organization's policy.
2. I understand and agree that as a condition of my employment Falk Supply may require me to sign a confidentiality, non-disclosure, and non-compete agreement. This agreement may restrict my ability to work in a similar business within 50 miles of my job location for some period in the future.
3. I also agree to inform the management of the organization, without delay, of any fraud, false entry, substantial error, embezzlement or employee misconduct, which I discover of know to have taken place in any records, property or funds of the organization, and to report any transactions or matters that seem damaging to the organization.
4. In the event I am given a conditional job offer, it may be conditioned on, among other things, my passing a drug screen, background/credit check and /or a medical exam. I agree to these requirements.
5. In the event I am employed, I understand that any false or misleading information I knowingly provided in my application or interview(s) may result in discharge and /or legal action. I understand also that if employed, I am required to abide by all the policy, procedures, rules and regulations of Falk Supply and any special agreements reached between Falk Supply and me.

This application shall be considered active for no more than 45 days. After, that time, applicants may be required to resubmit a complete application.

The applicant understands that neither this document nor any offer of employment form this employer constitutes as employment contract unless the employer and employee execute a specific document in writing. Any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon unless a specific document is executed in writing by the employer and employee. All employment here is At-Will. Just as an employee may resign for any reason he/she has, the employer may also terminate an employee for any reason.

I, _____, hereby acknowledge and approve of Falk Supply's or its agent's right and privilege to contact my past or current employers, and references I have given, to acquire a personal credit and /or background report on me, and to obtain other information which may indicate my ability to perform my work at Falk Supply. If I am given a conditional job offer, I hereby authorize the regular and customary medical / drug / health related questions or tests. I hereby release and hold harmless past employers and references and those providing job, work, integrity, performance, credit, medical information about me to Falk Supply and /of its agents.

_____ Date: _____
Applicant